

# Stafford Hamlet Townhall

## Stafford Hamlet Community Vision Plan

October 20 and 22, 2007

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### Agenda

- 5 min. I. Welcome & Introductions
- 5 min. II. The Process and our Approach
- 10 min. III. Process Agreements
- 10 min. IV. Roles & Responsibilities
- 5 min. V. Opportunities for Input
- 20 min. VI. Questions & Answers
- 5 min. VII. Next Steps & Schedule

*The following is a summary of the presentation made by MIG and OCP on October 20 and 22, 2007 at the Stafford Hamlet Townhall.*

### Welcome and Introductions

Carol Yamada, Chair of the Hamlet Board opened the meetings with a welcome to the attendees. She explained that the Hamlet is embarking on the important process of developing a Community Vision Plan (CVP). The CVP will be a plan for the future of the Hamlet, providing guidance on a variety of growth and preservation issues including clear recommendations and guidelines for ensuring that the Hamlet's interests are protected and advanced.

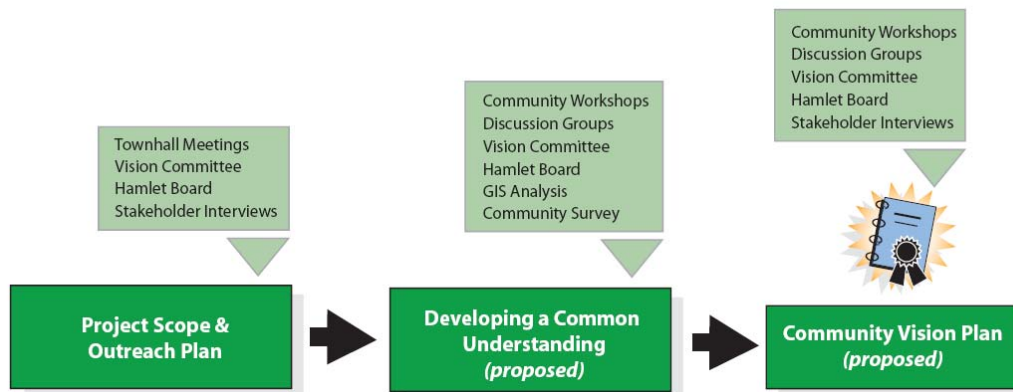
A facilitation team has been chosen by the Hamlet selection committee and approved by the Hamlet Board to assist the community in developing the CVP. The Oregon Consensus Program (OCP) will be providing logistical support and expertise, The Clackamas County Dispute Resolution Center (CCDRC) will offer its services in dispute mediation and conflict resolution, and the planning and design firm Moore Iacofano Goltsman, Inc. (MIG) will lead the public outreach, visioning, and design effort.

Please visit the following websites, or call for more information on the facilitation team members:

- OCP – Elizabeth Normand, Pilot Project Manager  
Ph: 503.481.5913  
<http://www.odrc.state.or.us/>
- CCDRC – Amy Cleary, Program Coordinator  
Ph: 503.655.8850  
<http://www.co.clackamas.or.us/cscc/mediation.htm>
- MIG – Aaron Abrams, Project Manager  
503.297.1005  
<http://www.migcom.com>

## Process and Approach

The process for developing the CVP is envisioned as a three-part process.



### ***Phase 1: Project Scope & Outreach Plan***

In Phase 1 the Facilitation Team will work with Hamlet Members, the Vision Committee, and the Hamlet Board to develop a scope of work for the Community Vision Plan effort, as well as an outreach plan that is targeted to ensure effective and inclusive community participation in the development of the Vision Plan. In Phase 1 the Facilitation Team will also begin reaching out to jurisdictions, such as Clackamas County, METRO, and neighboring cities. The goal of this phase is to lay the proper groundwork for the development of a Vision Plan that enjoys the maximum possible support across the Hamlet.

### ***Phase 2: Developing Common Understanding (proposed)***

Phase 2 focuses on developing a common vision, and core values that will serve as the foundation of the Community Vision Plan. In this phase, additional technical information will be gathered to assist the Hamlet membership in their decision-making, including GIS mapping analysis, and a possible online community questionnaire. The exact schedule, work plan, and list of tasks for this phase will be developed during Phase 1. The goal of this phase is to create a common understanding of the Hamlet's goals and objectives for the Vision Plan to address.

### ***Phase 3: Community Vision Plan Development (proposed)***

The final phase of the Vision Plan effort will be the creation of a Community Vision Plan. This plan will guide the Hamlet's future direction, and serve as a "road map" for preserving and enhancing the common vision and core values of the Hamlet as the Portland Metropolitan Region changes and grows. The goal of this phase is to develop a plan that enjoys widespread community support, provides guidance to partner jurisdictions, and assists the Hamlet in maintaining and enhancing its vision and core values.

## Process Agreements

This Process Agreement is intended to serve as the foundational document for the various parties that will be developing the Community Vision Plan. This agreement outlines the "rules of the game" for all those wishing to participate, providing a clear set of guidelines to ensure that the Community Vision Plan development occurs smoothly, equitably, and in a way that includes and values the work of all Hamlet Members.

## **Roles and Responsibilities**

Participants in the process each have a set of roles and responsibilities. The Process Agreement document provides greater detail on the roles and responsibilities of each party.

- ***Hamlet Members*** will be the drivers of the process, and are asked to work together collaboratively to find the vision that best meets the needs of the entire Hamlet.
- ***The Hamlet Board*** will serve as the concurring forum at the policy level for collaborative efforts related to development of the CVP. The Hamlet Board will be the group responsible for all decisions and actions that are publicly identified as CVP work products.
- ***The Vision Committee*** will serve as the “heavy recommender” for the CVP process. The Vision Committee will develop work products based on community input, guide the development of the overall CVP, and provide their recommendations to the Hamlet Board.
- ***The Facilitation Team*** will be responsible for providing consensus-building and facilitation services, technical advice and information, and logistical support of the process.
- ***Surrounding jurisdictions*** will be important participants in the CVP process. In addition, regional and state jurisdictions will be involved in the CVP process if needed.

## **Opportunities for Input**

Community input is critical to the success of the project, and a variety of opportunities will be developed to ensure that broad community engagement occurs. Possible outreach methods include: the formation of community discussion groups, stakeholder interviews, public workshops and summits, mailings and flyer distribution, questionnaires, media outreach, and tabling events.

## **Questions and Answer Session**

The Facilitation Team opened up the floor to questions, and a discussion about the important issues facing the Hamlet. Participants listed the following issues as key challenges for the process to address:

- Protecting wildlife
- Traffic
- Environmental Sustainability
- Partnerships with community organization
- Developing bike path and trail connections
- Preserving open spaces (rural reserves?)
- Providing adequate parks and schools
- Farm preservation
- Maintaining habitat (watersheds in particular)

## Questions and Answer Session (Continued)

- Infrastructure provision
  - Sewers
  - Water
  - Roads
  - Taxes
- Fairness to property owners (Measure 37 and 49 issues)
- Urban design
- Governance
  - Internal
  - Relationships with other jurisdictions
- “Interconnectedness”
  - Relationships between issues within the Hamlet and between the Hamlet and surrounding cities
- Benefits of Changes
  - To future generations (sustainability)
  - Urban areas and existing subdivisions
  - Future farm and forest lands
- Transportation
  - Public conveyance
- Process Design
  - Fun
  - Accessible
- Public Safety
  - Fire
  - Police
  - Emergency Services
- Benefits of Changes
  - To future generations (sustainability)
  - Urban areas and existing subdivisions
  - Future farm and forest lands
- Balance
  - Jobs and housing
  - Commercial
  - Measure 37 interests
- Livability
  - Privacy
  - Fun
- Funding
  - Creative financing
  - Costs/taxes
  - Budget for litigation
- Governance
  - City? (incorporation)
  - Annexation
  - Interface with agendas of surrounding cities and other stakeholders

## **Next Steps and Schedule**

The next step for the Vision Committee and Facilitation Team is to gather the public input offered during the Townhall sessions. This information will be incorporated in to a final process agreement to be signed by key project participants. The Board, Vision Committee, and Facilitation Team will then work to develop the Scope and Approach for Phases 2 and 3, and a public outreach plan. It is envisioned that Phase 1 will be completed before the New Year, with Phases 2 and 3 commencing as soon as funding is available.