

Stafford Hamlet Outreach Committee
May 25, 2007

Present: Sally Quimby, Kathleen Roles, Whitney Hinkle
Excused: Rick Cook

Planning for Town Hall 6/9

- Discussion of plan for sign in and dispensing surveys to those present. Sign in form will be by name, must have everyone who comes sign in because of county rules and handing out surveys. Those who are NOT Hamlet residents/business owners will sign in on separate sheet. Need 6 people to help; Sally will enlist those who have helped before.
- Seating: set up tables with handouts beforehand so that there are enough seats at tables for those who come after mtg begins. Need someone to guide people to seats at tables so they don't just get an extra chair.
- Info on tables: business listing memo, current committees, sign in for anyone who is interested in being involved on committees, mtg eval form

Meeting signage:

- Town Hall meeting: Do we have enough? Where else should they be located? Kathleen will put one at her house and one at corner Woodbine/Grapevine Sally will put up two on Stafford/Borland sign Sally will email Bill M and Dave and Rick and Carol to put the ones they have out
- 3rd Monday meeting signs – we have 2. Sally will post on Stafford/Borland sign a week before meeting and leave up thru August meeting
- Whitney has concern that print is too small unless sitting in traffic...Sally will address with Randy F. when more signs are made

Letters to “no contact” people

- When surveys go out, there will be a letter to those with whom we have had no contact since last June. There are 230 of them. Some are businesses. Letter asks for phone and email info because they are part of Hamlet and we want to keep in touch with everyone by emails as much as possible.

Respectfully submitted,

Sally Quimby
Outreach Coordinator