

Stafford Hamlet Meeting Notes
5639 Hood Street
West Linn, Oregon

March 26, 2007

DRAFT NOTES

Board Members Present: Carol Yamada, Bill Markt, Dave Adams, Rob Fallow, Molly Ellis, John English, Mike Miller, Mike Stewart, Dave Coles

Excused: John Kuhl

Hamlet Members: Sally Quimby

County Staff: Christine Roth

The Stafford Hamlet Board of Directors meeting was called to order at 6:35PM by Chair, Carol Yamada.

Minutes of 3/5/07 meeting: Molly Ellis moved that minutes be accepted as presented. All members approved.

Carol stated that agenda for meeting is preparation for the Town Hall meeting April 14.

Draft Timeline for Conceptual Planning

Rob Fallow presented the draft conceptual plan timeline, with review of each step. (copy available). He plans to enlarge for presentation at the Town Hall meeting. Highlites of the plan:

- All decisions are made at public meetings throughout the planning process
- The goal is for the plan to be clear, such that those who have seen it understand the process
- Meetings are set to provide updates and get community feedback every 1-2 months, depending upon the amount of committee work involved in various steps
- Timeline includes update meetings with the city groups, Metro and BCC
- Need to meet with Doug McClain from the County to gain information similar to that as from Metro....who can set up?

Discussion items:

- Utility providers and infrastructure needs for plan are very important to begin so that this information is concurrent with rest of planning
- Important to keep key stakeholders involved; those with M37 claims are believed to be willing to work with Hamlet as long as there is continued planning
- Techniques to gather information from the community at meetings could include small groups with different discussion topics, using keypad voting;
- Suggestion that Oregon Concensus Project group be involved, both for planning process and to help run the meetings. Chris reported that she had just met with Gail McEwen and Elizabeth Norman from this group; they were very interested in working with the Hamlet as a pilot project. Rob will call Gail McEwen to request

that she come to next Board meeting to discuss what a pilot project would look like and where they could be involved in our process.

- Once this timeline is a public record, how do we facilitate flexibility? Needs to be a statement that says “date/activities may vary; current timelines will be on website” or something similar
- How can the County support the Hamlet in planning/working with M37 landowners? Chris will broach with BCC. She stated that it is IMPERATIVE that there is good documentation of all work done with the conceptual plan to include agendas, minutes, supporting documentation, etc

Carol asked if the group could support the conceptual plan timeline as presented. There was unanimous agreement by Board members, with no further discussion. Rob’s work was recognized as very clear and thorough.

Plans for Town Hall Meeting

Carol suggested having tables set up with specific categories to obtain information and participation from the community members who attend the meeting. Categories could include:

- Goal 5 areas in the Hamlet to be identified (specifically where these are)
- Questions regarding agriculture....how much is there; what is vision?
- What is important to you about the Hamlet....things to preserve?

Attendees could circulate between groups to assure their voices are heard; all ideas/thoughts recorded, categorized, put on website for further discussion.

Dave suggested that a few people from the Board write either an essay for the papers and/or letters to editor to invite community to the Town Hall meeting

Carol asked Mike Stewart to write an official communication to the cities after the Town Hall meeting to update them on what we did and our next steps.

Pre-Town Hall Preparations

- Town Hall announcement on the calendars in the Community papers and the SW Section of the Oregonian for 4/5 and 4/12 have already gone out. Carol will write a press release.
- Post card announcing this Town Hall meeting with other meeting dates will go out by 4/5 (thanks Chris for your work on this!)
- Hamlet website and phone signs will go up this week; Town Hall signs will go up week of 4/2 in key places in Hamlet.
- Chris obtained the updated residence/owner list from County GIS. There are 65 new residents with new tax year for a total of 736 residences/owners within the Hamlet boundary.

Meeting 3/28 with Brian Newman, Metro Counselor

Discussion of questions from group for Brian:

- How can the Hamlet participate in the Oregon “Big Look” work?

- How can the Hamlet make an impact on Metro planning for the area?
- Other questions as generated by individual attendees

Carol asked Dave Coles to email group with update after meeting.

Next Board Meeting

May 14 6:30-9PM

Sally will arrange for meeting place.

Carol Yamada adjourned meeting at 8:30PM.

Respectfully submitted,

Sally Quimby
Recorder